

Computers Info Sheet

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| **\*Login to MMS Network**Username: msstudentPassword: msstudent | **\*Computers Class Website**<http://burgcomputers.weebly.com> |

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| **\*Google Account** |  | **\*ProgressBook** |
| Username: |  |  | Username: |  |
| Password: |  |  | Password: |  |
| **\*typing.com** | [www.typing.com](http://www.typing.com) |  | **\*Edmodo** | [www.edmodo.com](http://www.edmodo.com) |
| Username: |  |  | Username: |  |
| Password: |  |  | Password: |  |
| **\*NitroType** | [www.nitrotype.com](http://www.nitrotype.com) |  |  |  |
| Username: |  |  | Username: |  |
| Password: |  |  | Password: |  |

![C:\Users\skurtz\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\FYNDRUVG\MC900441713[1].png]()****![C:\Users\skurtz\AppData\Local\Microsoft\Windows\Temporary Internet Files\Content.IE5\3OEYCKAB\MC900434867[1].png]()**\*DAILY NEEDS: FLASH DRIVE, EAR BUDS, BINDER, WRITING UTENSIL**

**\*Saving Files**

-Save EVERYTHING to your Flash Drive (E: drive)

-Filename: Last Name, First Initial, Title (ie. KurtzSLifePicture)

**\*Header Information**

Name Assignment Title Period

\*Insert>Header>Blank (Three Columns)

**\*Printing**

-ALWAYS PREVIEW BEFORE YOU PRINT!

-Printer is: **MS 202**

-File>Print>Change Printer>Check # of pages>Preview>Print

***-****Print on both sides: Print>Properties>Printing Shortcuts>Print on both sides: Yes, Flip Over*



**\*Submitting Work:**

Class Website>Select your period

**NOTES:**